

BBC Trust Expenses

October 2013 – March 2014

June 2014

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BBC Trust Expenses Report – 1 October 2013 – 31

March 2014

BBC Trust Expenses Policy

The BBC's Trustees are committed to observing the highest standards of propriety with respect to the stewardship of public funds and the governance of the BBC.

In line with this commitment, and the BBC Trust's duty to ensure that the BBC observes the highest standards of openness and transparency, the Trust decided in April 2008 to publish Trustees' individual expenses with effect from April 2007. This report will mark the sixth full year of publication.

The Trust's Code of Practice sets out the principles by which Trustees undertake their duties and provides the expenses policy for the Trust. The Code of Practice is published on the [BBC Trust website](#).¹

The policy states that "Members will incur any expenses by the most cost effective means available, consistent with completing their duties effectively".

The Trust's published Code of Practice also provides detailed guidance on what is allowable under this policy.

Expenses

This expenses report covers the period 1 October 2013 – 31 March 2014. There are two attachments:

1. Summary report by category
2. Detailed expenses report

The report covers each of the members of the BBC Trust that served during the reported period, as well as the expenses of the Director of the BBC Trust, Nicholas Kroll. The Director is the chief officer of the Trust Unit as specified in the BBC's Charter. He is the principal adviser to the BBC Trust and chief executive of the Trust Unit.

The data included in this report relates to out-of-pocket expenses for which Trustees have been personally reimbursed, as well as travel, accommodation and other support services booked by the Trust Unit for the Trustees through the BBC's procurement systems.

It is the Trust's policy that travel and accommodation will be provided for Trustees when undertaking their duties. The variation in travel and accommodation expenses between Trustees reflects their different time commitments and duties, the range of activities they

¹ http://www.bbc.co.uk/bbctrust/assets/files/pdf/about/how_we_operate/code_of_practice.pdf

undertake and other individual factors, such as the location of their homes and the level of Trust activity.

The Chairman and Vice Chairman have additional time and commitments attached to their roles and the National Trustees have specific additional responsibilities related to chairing the Audience Councils. The additional costs associated with supporting these roles are reflected in the individual expenses reports.

It should be noted that a number of the Trustees are located outside London and all Trustees are required to travel around the UK to attend Trust meetings and meet licence fee payers in the course of their duties. This expenses report does not include the cost of catering and refreshments associated with business meetings or BBC Trust events.

Summary of Expenses

Trustee	Total expenses October 2013 – March 2014
Lord Patten	£1,258.19
Diane Coyle	£1,411.75
Sonita Alleyne	£136.00
Richard Ayre	£516.17
Anthony Fry ²	£0.00
Alison Hastings ³	£7,613.78
David Liddiment	£226.74
Bill Matthews ³	£5,229.39
Aideen McGinley ³	£5,517.86
Nick Prettejohn ⁴	£0.00
Elan Closs Stephens ³	£3,298.53
Suzanna Taverne	£893.69
Lord Williams	£1,639.35
Total Trustees	£27,741.45
Nicholas Kroll	£1,151.45
TOTAL	£28,892.90

² Anthony Fry stepped down on 30 October 2013

³ Alison Hastings, Bill Matthews, Aideen McGinley & Elan Closs Stephens are all National Trustees

⁴ Nick Prettejohn started his term on 1 January 2014

Fees and Benefits

The Trustees hold part-time non-executive positions with the BBC. They are not employees of the Corporation and their fees, benefits and expenses are set at a rate to reflect their unique role. This section outlines the fees and benefits paid to the Trustees, as context for the report on expenses. The fees and benefits provided to the Trust are reported each year in the BBC's Annual Report and Accounts. More information can be found at <http://www.bbc.co.uk/annualreport>

The fees paid to the Trustees are set by the Secretary of State for Culture, Media and Sport. In September 2010, Trustees took a voluntary 8.3% pay cut (equivalent to a month's salary). The reduced rates will be in effect until 31 August 2015. The Chairman's fee was reduced from £142,800 to £110,000 (23 per cent) at the start of Lord Patten's term in May 2011. The Vice Chairman's fee is set at £77,005 a year. Fees for the National Trustees are set at £41,070 a year and for other Trustees at £35,935 a year. The current rates for these positions including the voluntary 8.3% reduction are:

Position	Fee	Minimum time commitment
Chairman	£110,000	around 3-4 days per week
Vice Chairman	£70,610	around 2.5 days per week
National Trustees	£37,660	around 2 days per week
Trustees	£32,952	around 2 days per week

During his term as Chairman, Lord Patten was not eligible to receive any benefits other than his fee, and elected not to make use of a BBC driver. The other Trustees are not eligible to receive any benefits other than their fee.

Taxable benefits

Some of the expenses and benefits provided to the Trustees are classed as taxable benefits by HM Revenue and Customs (for example, home to work travel and hospitality provided to BBC staff members). Taxable benefits are determined at the end of the financial year and are published in the BBC's Annual Report and Accounts. It is the Trust's policy that the BBC pays any tax arising on expenses and benefits that are classed as a taxable benefit. The payment of tax is itself a taxable benefit.

The table below provides the 2013-14 year end costs, including the total of the costs of those expenses and benefits which have been classified as a taxable benefit and the total cost to the BBC of those benefits once the tax has been paid.

Taxable Benefits Summary 2013-14

Trustee	Expenses / benefits on which tax is due	Total cost to the BBC, including tax paid
Lord Patten	£436.64	£828.16
Diane Coyle	£142.88	£271.00
Sonita Alleyne	£0.00	£0.00
Richard Ayre	£0.00	£0.00
Anthony Fry	£0.00	£0.00
Alison Hastings	£0.00	£0.00
David Liddiment	£0.00	£0.00
Bill Matthews	£23.75	£45.05
Aideen McGinley	£0.00	£0.00
Nick Prettejohn	£0.00	£0.00
Elan Closs Stephens	£0.00	£0.00
Suzanna Taverne	£0.00	£0.00
Lord Williams	£69.94	£132.65
TOTAL	£673.21	£1,276.85

Explanatory Notes

Specific notes on terms used in the expenses data are included below:

1. Business entertainment – external

Covers any business entertainment provided to external parties. Trustees can only claim the cost of business related hospitality. The Code of Practice recognises that liaising with a range of stakeholders is an expected part of a Trustee's role, but requires that there is a demonstrable and appropriate business reason for providing hospitality.

2. Business entertainment – internal

Covers any business entertainment provided to BBC staff members. Again, the Trust Code of Practice rules apply to internal entertainment as well as external entertainment, and only business related hospitality can be claimed.

3. Subsistence

Covers meals when working away from home.

4. Mileage

Covers costs payable to Trustees using their own car when travelling on BBC business. The standard public service mileage rate is used to calculate the claim (45p/mile up to 10,000 miles and 25p/mile over 10,000 miles during the period in question).

5. Accommodation

Covers the cost of accommodation when away from home on BBC Trust business. Accommodation costs listed are per booking and therefore may cover more than one night's accommodation and meals at the accommodation. If several nights' accommodation has been listed as one cost, this has been noted. Where accommodation was in London and therefore likely to incur higher hotel rates, this has also been noted.

6. Travel (other costs)

Covers travel costs not included under other headings, such as parking or road tolls.

7. Flights

Covers the cost of flights incurred on BBC Trust business. All reported flights are UK domestic unless marked.

8. Cars

Covers use of cars with drivers when on Trust business (including mini cabs, taxis, and long distance private hire cars). Reported single car costs include journeys that may cover several destinations. Cars may be shared between Trustees. In some cases, cars have been booked for long distance journeys where this was most cost effective with regard to Trustee time and/or completion of Trust business.

9. Rail

Covers the cost of rail journeys to attend BBC Trust business.

10. Other expenses

Covers other categories that may be reimbursed in accordance with the Code of Practice. This includes any costs, such as office supplies, which do not fit under the other categories.

Other**11. Negative amounts**

Occasionally, negative amounts are shown in the report. These are refunded costs, for example when a travel booking has been cancelled. Direct refunds have been removed from the report.

12. Personal data

Under the Data Protection Act 1998 personal data has been removed from the published expenses.

Transaction dates

Expenses processed via BBC Procurement systems are reported at the point of being processed by the finance systems. Expenses processed via the BBC's e-expenses system are reported at the point of being incurred to ensure as complete a set of data for the reporting period is reported.

For this reason the attached report does contain a small number of expenses that were incurred in the previous reporting period.

Scrutiny

Trustees' expenses are scrutinised by the Trust's Finance Committee every six months in line with the Trust's Code of Practice.

Annex 1

TABLE 1: TRUSTEE EXPENSE OCTOBER 2013 - MARCH 2014

Name of Trustee	Accommodation	Business Entertainment - External	Business Entertainment - Internal	Cars	Flights	Mileage	Other Expenditure	Rail	Subsistence	Travel - other	Grand Total
Lord Patten	£85.00	£0.00	£0.00	£1,156.69	£0.00	£0.00	£0.00	£16.50	£0.00	£0.00	£1,258.19
Diane Coyle	£150.00	£80.44	£70.65	£422.68	£426.38	£0.00	£0.00	£261.60	£0.00	£0.00	£1,411.75
Sonita Alleyne	£85.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£51.00	£0.00	£0.00	£136.00
Richard Ayre	£234.16	£0.00	£0.00	£10.86	£0.00	£0.00	£0.00	£271.15	£0.00	£0.00	£516.17
Anthony Fry	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Alison Hastings	£1,934.68	£0.00	£0.00	£233.70	£73.50	£610.90	£0.00	£4,703.80	£0.00	£57.20	£7,613.78
David Liddiment	£85.00	£0.00	£0.00	£46.74	£0.00	£0.00	£0.00	£95.00	£0.00	£0.00	£226.74
Bill Matthews	£1,794.00	£0.00	£0.00	£239.93	£1,467.51	£114.25	£0.00	£1,437.70	£0.00	£176.00	£5,229.39
Aideen McGinley	£1,009.16	£0.00	£0.00	£20.63	£1,761.40	£2,239.65	£0.00	£342.60	£0.00	£144.42	£5,517.86
Nick Prettejohn	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Elan Closs Stephens	£2,128.91	£44.17	£0.00	£102.00	£0.00	£328.50	£0.00	£694.95	£0.00	£0.00	£3,298.53
Suzanna Taverne	£150.00	£0.00	£0.00	£160.60	£482.09	£0.00	£15.00	£86.00	£0.00	£0.00	£893.69
Lord Williams	£660.00	£0.00	£69.94	£53.31	£0.00	£0.00	£0.00	£856.10	£0.00	£0.00	£1,639.35
Total	£8,315.91	£124.61	£140.59	£2,447.14	£4,210.88	£3,293.30	£15.00	£8,816.40	£0.00	£377.62	£27,741.45
Nicholas Kroll	£142.50	£419.89	£66.21	£61.36	£179.79	£0.00	£45.00	£157.60	£6.00	£73.10	£1,151.45

Annex 2

Name of Trustee	01 - Lord Patten
Financial Year	2013-14

Sum of Total Cost					
Expense Type	Source of data	Transaction Date	Notes for Publication	Period	Total
Accommodation	Procurement	20/11/2013	Out of London hotel (1 night)	Q3	£85.00
Accommodation Sum					
Cars	E-Expenses	08/10/2013	London address to London office	Q3	£14.00
		02/12/2013	London office to London address	Q3	£10.00
			London address to London office	Q3	£10.00
		06/03/2014	London address to London office	Q4	£13.00
		31/03/2014	London office to home	Q4	£29.20
	Procurement	07/10/2013	London address to London office	Q3	£20.12
		08/10/2013	London office to London address	Q3	£20.12
			London address to London office	Q3	£20.12
			Home to London address	Q3	£31.22
			Home to London address (cancelled)	Q3	£20.12
		21/10/2013	London office to London address	Q3	£20.12
			London address to London office	Q3	£20.12
		22/10/2013	London address to home	Q3	£36.92
		31/10/2013	Home to Berkshire address	Q3	£56.73
			Berkshire address to home	Q3	£89.12
		04/11/2013	Home to Hertfordshire address	Q3	£95.12
		05/11/2013	London office to London address	Q3	£20.12
			London address to London address	Q3	£20.12
		15/11/2013	Home to London office	Q3	£48.92
		19/11/2013	London address to London office	Q3	£17.17
		17/12/2013	London address to home	Q3	£49.47
		07/01/2014	London office to London address	Q4	£23.12
		14/01/2014	London office to London address	Q4	£51.72
		22/01/2014	London address to home	Q4	£48.92
		11/02/2014	Home to London office	Q4	£43.32
		13/02/2014	London office to London address	Q4	£23.12
			London address to home	Q4	£55.92
		19/02/2014	London address to home	Q4	£41.12
		25/02/2014	London office to London address	Q4	£23.12
		27/02/2014	London office to London address	Q4	£29.12
		06/03/2014	London address to London address	Q4	£13.13
	London office to London address		Q4	£13.13	
18/03/2014	London office to home	Q4	£26.00		
26/03/2014	London address to home	Q4	£51.12		
27/03/2014	London office to home	Q4	£52.00		
Cars Sum					
					£1,156.69
Rail	Procurement	20/11/2013	London to Birmingham (single)	Q3	£16.50
Rail Sum					
					£16.50
Grand Total					
					£1,258.19

Name of Trustee	02 - Diane Coyle
Financial Year	2013-14

Sum of Total Cost						
Expense Type	Source of data	Transaction Date	Notes for Publication	Period	Total	
Accommodation	Procurement	20/11/2013	Out of London hotel (1 night)	Q3	£85.00	
		13/03/2014	Out of London hotel (1 night)	Q4	£65.00	
Accommodation Sum					£150.00	
Business Entertainment - External	E-Expenses	03/10/2013	Breakfast with external contact (Riding House Café)	Q3	£22.05	
		03/11/2013	Lunch with external contact (Villandry)	Q3	£58.39	
Business Entertainment -					£80.44	
Business Entertainment - Internal	E-Expenses	28/11/2013	Lunch with internal contact (Villandry)	Q3	£45.00	
		23/01/2014	Breakfast with internal contact (Villandry)	Q4	£25.65	
Business Entertainment - Internal					£70.65	
Cars	E-Expenses	21/11/2013	London address to London address	Q3	£12.00	
		26/11/2013	London address to London office	Q3	£14.00	
		22/01/2014	London address to New Broadcasting House	Q4	£6.00	
		24/01/2014	Cardiff station to Cardiff address	Q4	£9.00	
		05/03/2014	London office to London address	Q4	£12.00	
		17/03/2014	London address to London office	Q4	£7.50	
		Procurement	18/10/2013	Broadcasting House, Belfast to Belfast City airport	Q3	£15.96
				Belfast City airport to Broadcasting House, Belfast	Q3	£14.16
				Home to Heathrow airport	Q3	£42.02
			22/10/2013	London address to home	Q3	£42.62
	03/12/2013		London office to London address	Q3	£13.13	
	22/01/2014		London address to home	Q4	£29.70	
	24/01/2014		Broadcasting House, Cardiff to Cardiff station	Q4	£11.64	
	03/02/2014		London address to home	Q4	£52.52	
	13/02/2014		London office to London address	Q4	£13.55	
			London address to London office	Q4	£13.13	
		London address to home	Q4	£29.70		
		Glasgow airport to BBC Pacific Quay	Q4	£35.22		
		BBC Pacific Quay to Glasgow airport	Q4	£18.30		
		London address to home	Q4	£30.53		
Cars Sum					£422.68	
Rail	E-Expenses	18/10/2013	Ealing to Heathrow (single)	Q3	£7.40	
			Heathrow to Ealing (single)	Q3	£7.40	
		13/03/2014	Ealing to Heathrow (return)	Q4	£15.40	
	Procurement	20/11/2013	London to Birmingham (single)	Q3	£51.00	
		21/11/2013	Birmingham to London (single)	Q3	£50.00	
		24/01/2014	Paddington to Cardiff (single)	Q4	£48.20	
			Cardiff to Paddington (single)	Q4	£31.70	
		26/02/2014	London to Oxford (return)	Q4	£50.50	
Rail Sum					£261.60	
Flights	Procurement	18/10/2013	London to Belfast (return)	Q3	£142.30	
		13/03/2014	Heathrow to Glasgow (return)	Q4	£284.08	
Flights Sum					£426.38	
Grand Total					£1,411.75	

Name of Trustee	03 - Sonita Alleyne
Financial Year	2013-14

Sum of Total Cost					
Expense Type	Source of data	Transaction Date	Notes for Publication	Period	Total
Accommodation	Procurement	20/11/2013	Out of London hotel (1 night)	Q3	£85.00
Accommodation Sum					£85.00
Rail	Procurement	20/11/2013	London to Birmingham (return)	Q3	£51.00
Rail Sum					£51.00
Grand Total					£136.00

Name of Trustee	04 - Richard Ayre
Financial Year	2013-14

Sum of Total Cost					
Expense Type	Source of data	Transaction Date	Notes for Publication	Period	Total
Accommodation	Procurement	07/11/2013	Out of London hotel (1 night)	Q3	£90.83
		20/11/2013	Out of London hotel (1 night)	Q3	£85.00
		12/12/2013	Out of London hotel (1 night)	Q3	£58.33
Accommodation Sum					£234.16
Cars	Procurement	08/11/2013	BBC Pacific Quay to Glasgow Central station	Q3	£10.86
Cars Sum					£10.86
Rail	Procurement	07/11/2013	London to Glasgow (single)	Q3	£62.35
		08/11/2013	Glasgow to London (single)	Q3	£64.35
		20/11/2013	London to Birmingham (return)	Q3	£32.35
		10/12/2013	London to Manchester (return)	Q3	£52.00
		12/12/2013	London to Cardiff (return)	Q3	£60.10
Rail Sum					£271.15
Grand Total					£516.17

Name of Trustee	05 - Anthony Fry
Financial Year	2013-14

Sum of Total Cost					
Expense Type	Source of data	Transaction Date	Notes for Publication	Period	Total
Grand Total					

Name of Trustee	06 - Alison Hastings
Financial Year	2013-14

Sum of Total Cost							
Expense Type	Source of data	Transaction Date	Notes for Publication	Period	Total		
Accommodation	Procurement	02/10/2013	London hotel (1 night)	Q3	£112.50		
		09/10/2013	London hotel (1 night)	Q3	£122.00		
		06/11/2013	London hotel (1 night)	Q3	£122.00		
		11/11/2013	London hotel (1 night)	Q3	£122.00		
		20/11/2013	Out of London hotel (1 night)	Q3	£85.00		
		28/11/2013	London hotel (1 night)	Q3	£124.50		
		03/12/2013	London hotel (2 nights)	Q3	£249.00		
		10/12/2013	London hotel (2 nights)	Q3	£244.00		
		17/12/2013	London hotel (1 night)	Q3	£122.00		
		21/01/2014	London hotel (2 nights)	Q4	£258.34		
		05/02/2014	London hotel (1 night)	Q4	£129.17		
		05/03/2014	London hotel (1 night)	Q4	£129.17		
		26/03/2014	London hotel (1 night)	Q4	£115.00		
		Accommodation Sum					£1,934.68
Cars	E-Expenses	13/09/2013	Banbury to South Newington	Q3	£15.00		
			London office to Marylebone station	Q3	£7.00		
		24/09/2013	Manchester Piccadilly to BBC Media City	Q3	£10.10		
		25/09/2013	Euston station to London address	Q3	£8.40		
		03/10/2013	Liverpool station to home	Q3	£13.00		
		10/10/2013	Liverpool station to home	Q3	£15.00		
		07/11/2013	Liverpool station to home	Q3	£14.00		
		21/11/2013	Liverpool station to home	Q3	£14.00		
		25/11/2013	Euston station to London address	Q3	£4.60		
			London address to Euston station	Q3	£7.00		
		29/11/2013	London address to Euston station	Q3	£7.40		
		05/12/2013	Liverpool station to home	Q3	£15.00		
		10/12/2013	Euston station to London office	Q3	£12.40		
		17/12/2013	Euston station to London office	Q3	£4.40		
		06/02/2014	Liverpool station to home	Q4	£14.20		
		13/02/2014	Manchester Piccadilly to BBC Media City	Q4	£10.50		
		05/03/2014	London office to London address	Q4	£9.00		
		06/03/2014	Liverpool station to home	Q4	£14.00		
	28/03/2014	Liverpool station to home	Q4	£13.20			
	Procurement	13/02/2014	BBC Media City to Manchester airport	Q4	£25.50		
Cars Sum					£233.70		
Rail	E-Expenses	19/07/2013	London to Liverpool (single)	Q3	£135.50		
		26/09/2013	Tube	Q3	£4.50		
		03/10/2013	Gatwick airport to Victoria (single)	Q3	£19.90		
			Tube	Q3	£4.50		
		09/10/2013	Tube	Q3	£8.80		
		31/10/2013	Tube	Q3	£4.50		
		01/11/2013	Tube	Q3	£8.90		
		11/11/2013	Tube	Q3	£7.30		
		12/11/2013	Tube	Q3	£7.30		
		10/12/2013	Tube	Q3	£7.30		
		12/12/2013	Tube	Q3	£7.30		
		21/01/2014	Tube	Q4	£8.90		
		12/02/2014	Tube	Q4	£8.90		
		27/03/2014	Tube	Q4	£7.00		
					Waterloo to Walton-on-Thames (single)	Q4	£7.50
		28/03/2014	Tube	Q4	£9.00		
		Procurement	03/10/2013	London to Liverpool (single)	Q3	£131.00	
				Gatwick to London (single)	Q3	£17.60	
			08/10/2013	Gatwick to Walton-on-Thames (single)	Q3	£16.80	
			09/10/2013	Walton-on-Thames to Waterloo (single)	Q3	£9.30	
			10/10/2013	London to Liverpool (single)	Q3	£40.00	
			28/10/2013	Liverpool to Birmingham (single)	Q3	£21.00	
			29/10/2013	Birmingham to Liverpool (single)	Q3	£19.00	
			31/10/2013	London to Windsor (single)	Q3	£11.40	
			01/11/2013	Windsor to London (single)	Q3	£9.40	
			06/11/2013	Liverpool to London (single)	Q3	£131.00	
				Liverpool to London (single, cancelled)	Q3	£53.00	
			Liverpool to London (refund)	Q3	£41.00		
	07/11/2013		London to Liverpool (single)	Q3	£146.50		
			London to Liverpool (single, cancelled)	Q3	£129.00		
			London to Liverpool (refund)	Q3	£119.00		
	11/11/2013		Liverpool to London (single)	Q3	£131.00		
	12/11/2013		London to Liverpool (single)	Q3	£131.00		
	16/11/2013		Liverpool to London (single)	Q3	£40.00		
	18/11/2013		London to Liverpool (single)	Q3	£129.00		
	20/11/2013		Liverpool to Birmingham (single)	Q3	£47.40		
	21/11/2013		Birmingham to Liverpool (single)	Q3	£36.50		
	25/11/2013		Liverpool to London (single)	Q3	£171.50		
			London to Liverpool (single)	Q3	£131.00		
	28/11/2013		Liverpool to London (single)	Q3	£131.00		
	29/11/2013		London to Liverpool (single)	Q3	£51.00		
	02/12/2013		Liverpool to London (single)	Q3	£67.00		
	05/12/2013	London to Liverpool (single)	Q3	£131.00			
	10/12/2013	Liverpool to London (single)	Q3	£87.00			
	12/12/2013	London to Liverpool (single)	Q3	£129.00			
	17/12/2013	Liverpool to London (single)	Q3	£87.00			
	18/12/2013	London to Liverpool (single)	Q3	£131.00			
	15/01/2014	Liverpool to London (single)	Q4	£136.50			
		London to Liverpool (single)	Q4	£134.50			
	21/01/2014	Liverpool to London (single)	Q4	£136.50			
	23/01/2014	London to Liverpool (single)	Q4	£150.50			
		London to Liverpool (single, cancelled)	Q4	£136.50			
		London to Liverpool (refund)	Q4	£0.00			
05/02/2014	Liverpool to London (single)	Q4	£40.00				
06/02/2014	London to Liverpool (single)	Q4	£136.50				
10/02/2014	Liverpool to London (single)	Q4	£152.50				
	London to Liverpool (single)	Q4	£134.50				
12/02/2014	Liverpool to London (single)	Q4	£136.50				
	London to Liverpool (single)	Q4	£136.50				
	London to Liverpool (single, cancelled)	Q4	£134.50				
	London to Liverpool (refund)	Q4	£0.00				
13/02/2014	Liverpool to Manchester (single)	Q4	£14.80				
05/03/2014	Liverpool to London (single)	Q4	£136.50				

Rail	Procurement	06/03/2014	London to Liverpool (single)	Q4	£136.50
			London to Liverpool (single, cancelled)	Q4	£134.50
			London to Liverpool (refund)	Q4	£0.00
		26/03/2014	Liverpool to London (single)	Q4	£90.50
		28/03/2014	London to Liverpool (single)	Q4	£152.50
				Q4	£9.50
Rail Sum					£4,703.80
Travel - Other	E-Expenses	24/09/2013	Parking	Q3	£12.00
		25/11/2013	Parking	Q3	£12.00
		16/12/2013	Parking	Q3	£6.00
		21/01/2014	Tunnel charge	Q4	£1.60
		23/01/2014	Tunnel charge	Q4	£1.60
		10/02/2014	Parking	Q4	£12.00
		12/02/2014	Parking	Q4	£12.00
Travel - Other Sum					£57.20
Mileage	E-Expenses	31/10/2013	Liverpool to London (return)	Q3	£192.60
		15/12/2013	Home to Leeds (return)	Q3	£74.70
		16/12/2013	Home to BBC Media City (return)	Q3	£47.25
		09/01/2014	Home to London office (return)	Q4	£193.50
		21/01/2014	Home to Liverpool station (single)	Q4	£2.25
		23/01/2014	Liverpool station to home (single)	Q4	£2.25
		05/02/2014	Home to Liverpool (single)	Q4	£3.85
		10/03/2014	Home to Birmingham (one way)	Q4	£47.25
		11/03/2014	Birmingham to home (one way)	Q4	£47.25
Mileage Sum					£610.90
Flights	Procurement	08/10/2013	Newquay to London (single)	Q3	£73.50
Flights Sum					£73.50
Grand Total					£7,613.78

Name of Trustee	07 - David Liddiment
Financial Year	2013-14

Sum of Total Cost					
Expense Type	Source of data	Transaction Date	Notes for Publication	Period	Total
Accommodation	Procurement	20/11/2013	Out of London hotel (1 night)	Q3	£85.00
Accommodation Sum					£85.00
Cars	Procurement	19/11/2013	Home to Euston station	Q3	£23.16
		21/11/2013	Euston station to home	Q3	£23.58
Cars Sum					£46.74
Rail	Procurement	20/11/2013	Manchester to Birmingham (single)	Q3	£44.00
		21/11/2013	Birmingham to London (single)	Q3	£51.00
Rail Sum					£95.00
Grand Total					£226.74

Name of Trustee	08 - Bill Matthews
Financial Year	2013-14

Sum of Total Cost							
Expense Type	Source of data	Transaction Date	Notes for Publication	Period	Total		
Accommodation	Procurement	02/10/2013	London hotel (1 night)	Q3	£145.00		
		08/10/2013	London hotel (1 night)	Q3	£135.00		
		22/10/2013	London hotel (2 nights)	Q3	£290.00		
		06/11/2013	London hotel (1 night)	Q3	£145.00		
		20/11/2013	Out of London hotel (1 night)	Q3	£85.00		
		04/12/2013	London hotel (1 night)	Q3	£115.00		
		05/12/2013	Out of London hotel (1 night)	Q3	£44.00		
		17/12/2013	London hotel (1 night)	Q3	£115.00		
		22/01/2014	London hotel (1 night)	Q4	£115.00		
		05/02/2014	London hotel (1 night)	Q4	£115.00		
		09/02/2014	London hotel (1 night)	Q4	£115.00		
		19/02/2014	London hotel (1 night)	Q4	£115.00		
		05/03/2014	London hotel (1 night)	Q4	£115.00		
		26/03/2014	London hotel (1 night)	Q4	£145.00		
		Accommodation Sum					£1,794.00
Cars	E-Expenses	02/10/2013	Home to Glasgow Central station	Q3	£13.00		
		03/10/2013	Glasgow Central station to home	Q3	£15.00		
		07/11/2013	BBC Pacific Quay to home	Q3	£21.00		
		13/11/2013	Inverness station to Inverness hotel	Q3	£5.00		
			Eaglesham to Glasgow Queen Street station	Q3	£15.00		
		20/11/2013	Home to Glasgow airport	Q3	£18.00		
		21/11/2013	Glasgow Central station to home	Q3	£14.00		
		04/12/2013	Home to Glasgow Central station	Q3	£15.00		
		05/12/2013	Glasgow Central station to home	Q3	£15.00		
		17/12/2013	Home to Glasgow Central station	Q3	£18.00		
		18/12/2013	Glasgow Central station to home	Q3	£14.00		
		22/01/2014	Glasgow Central station to home	Q4	£15.00		
			Home to Glasgow Central station	Q4	£18.00		
		26/03/2014	Edinburgh address to Edinburgh airport	Q4	£17.00		
		Procurement	07/11/2013	Glasgow Central station to BBC Pacific Quay	Q3	£17.63	
		13/11/2013	Inverness station to Inverness hotel	Q3	£9.30		
Cars Sum					£239.93		
Rail	E-Expenses	22/01/2014	London City airport to London (single)	Q4	£10.00		
		05/02/2014	Gatwick airport to Victoria (single)	Q4	£15.10		
		09/02/2014	Tube	Q4	£4.70		
			Heathrow to Paddington (single)	Q4	£21.00		
		10/02/2014	Paddington to Heathrow (single)	Q4	£21.00		
		19/02/2014	Heathrow to Paddington (return)	Q4	£34.00		
		05/03/2014	Gatwick to Victoria (single)	Q4	£15.80		
		06/03/2014	Victoria to Gatwick (single)	Q4	£15.00		
		26/03/2014	Paddington to Heathrow (single)	Q4	£21.00		
		31/03/2014	London City airport to London (single)	Q4	£8.90		
		Procurement	02/10/2013	Glasgow to London (single)	Q3	£96.50	
			03/10/2013	London to Glasgow (single)	Q3	£94.50	
			21/10/2013	Birmingham to Glasgow (single, cancelled)	Q3	£187.00	
				Birmingham to Glasgow (refund)	Q3	-£175.00	
				07/11/2013	London to Glasgow (single)	Q3	£94.50
				13/11/2013	Glasgow to Inverness (single)	Q3	£64.20
			20/11/2013	London to Birmingham (single)	Q3	£129.00	
			21/11/2013	Birmingham to Glasgow (single)	Q3	£189.00	
			04/12/2013	Glasgow to London (single)	Q3	£151.00	
			05/12/2013	London to Glasgow (single)	Q3	£151.00	
		17/12/2013	Glasgow to London (single)	Q3	£96.50		
		18/12/2013	London to Glasgow (single)	Q3	£96.50		
		23/01/2014	London to Glasgow (single)	Q4	£96.50		
Rail Sum					£1,437.70		
Travel - Other	E-Expenses	05/02/2014	Parking	Q4	£44.00		
		10/02/2014	Parking	Q4	£22.00		
		20/02/2014	Parking	Q4	£44.00		
		06/03/2014	Parking	Q4	£44.00		
		31/03/2014	Parking	Q4	£22.00		
Travel - Other Sum					£176.00		
Mileage	E-Expenses	02/12/2013	Home to BBC Pacific Quay (return)	Q3	£10.00		
		12/12/2013	Home to BBC Pacific Quay (return)	Q3	£10.00		
		13/12/2013	Home to BBC Pacific Quay (return)	Q3	£10.00		
		05/02/2014	Home to Glasgow airport (single)	Q4	£6.25		
		07/02/2014	Home to BBC Pacific Quay (return)	Q4	£10.00		
		09/02/2014	Home to Glasgow airport (return)	Q4	£10.00		
		19/02/2014	Home to Glasgow airport (return)	Q4	£10.00		
		06/03/2014	Home to Glasgow International airport (return)	Q4	£10.00		
		13/03/2014	Home to BBC Pacific Quay (return)	Q4	£10.00		
		14/03/2014	Home to BBC Pacific Quay (return)	Q4	£10.00		
		31/03/2014	Home to Glasgow airport (return)	Q4	£18.00		
Mileage Sum					£114.25		
Flights	Procurement	22/01/2014	Glasgow to London City (single)	Q4	£119.82		
		05/02/2014	Glasgow to Gatwick (single)	Q4	£70.06		
		06/02/2014	London City to Glasgow (single)	Q4	£157.91		
		09/02/2014	Glasgow to Heathrow (return)	Q4	£225.86		
		19/02/2014	Glasgow to Heathrow (return)	Q4	£230.86		
		05/03/2014	Glasgow to Gatwick (return)	Q4	£333.33		
		26/03/2014	Edinburgh to Heathrow (single)	Q4	£129.48		
		31/03/2014	Glasgow to London City (return)	Q4	£200.19		
Flights Sum					£1,467.51		
Grand Total					£5,229.39		

Name of Trustee	09 - Aideen McGinley
Financial Year	2013-14

Sum of Total Cost							
Expense Type	Source of data	Transaction Date	Notes for Publication	Period	Total		
Accommodation	Procurement	22/10/2013	Out of London hotel (1 night)	Q3	£58.33		
		23/10/2013	London hotel (1 night)	Q3	£115.00		
		20/11/2013	Out of London hotel (1 night)	Q3	£85.00		
		04/12/2013	London hotel (1 night)	Q3	£115.00		
		17/12/2013	London hotel (1 night)	Q3	£115.00		
		22/01/2014	London hotel (1 night)	Q4	£115.00		
		19/02/2014	London hotel (1 night)	Q4	£115.00		
		05/03/2014	London hotel (1 night)	Q4	£115.00		
		13/03/2014	Out of London hotel (1 night)	Q4	£60.83		
		26/03/2014	London hotel (1 night)	Q4	£115.00		
		Accommodation Sum					£1,009.16
Cars	E-Expenses	23/01/2014	Belfast City airport to Broadcasting House, Belfast	Q4	£7.50		
	Procurement	05/02/2014	London office to Paddington station	Q4	£13.13		
Cars Sum					£20.63		
Rail	E-Expenses	10/09/2013	Tube	Q3	£5.50		
		11/09/2013	Tube	Q3	£4.50		
			Heathrow to Paddington (return)	Q3	£34.00		
		25/09/2013	Tube	Q3	£5.50		
		26/09/2013	Tube	Q3	£4.50		
		09/10/2013	Tube	Q3	£5.50		
			Tube	Q3	£5.50		
		23/10/2013	Tube	Q3	£4.50		
			Heathrow to Paddington (single)	Q3	£17.00		
		25/11/2013	Tube	Q3	£9.00		
			Stansted to London (return)	Q3	£30.50		
		04/12/2013	Tube	Q3	£5.50		
		05/12/2013	Tube	Q3	£5.50		
		17/12/2013	Stansted to London (return)	Q3	£30.50		
		18/12/2013	Tube	Q3	£4.50		
		23/01/2014	Paddington to Heathrow (single)	Q4	£21.00		
			Tube	Q4	£4.70		
		05/02/2014	Heathrow to Paddington (return)	Q4	£34.00		
		19/02/2014	Gatwick to Victoria (return)	Q4	£34.90		
		20/02/2014	Tube	Q4	£4.70		
		05/03/2014	Tube	Q4	£5.70		
		06/03/2014	Tube	Q4	£4.70		
			Paddington to Heathrow (single)	Q4	£21.00		
26/03/2014	Tube	Q4	£4.70				
	Stansted to London (return)	Q4	£30.50				
27/03/2014	Tube	Q4	£4.70				
Rail Sum					£342.60		
Travel - Other	E-Expenses	24/07/2013	Parking	Q3	£12.00		
		10/09/2013	Parking	Q3	£13.49		
		25/09/2013	Parking	Q3	£12.00		
		09/10/2013	Parking	Q3	£8.00		
		23/10/2013	Parking	Q3	£12.00		
		20/11/2013	Parking	Q3	£12.00		
		25/11/2013	Parking	Q3	£8.00		
		05/12/2013	Parking	Q3	£12.00		
		17/12/2013	Parking	Q3	£10.99		
		05/02/2014	Parking	Q4	£8.00		
		19/02/2014	Parking	Q4	£12.95		
		06/03/2014	Parking	Q4	£12.00		
		26/03/2014	Parking	Q4	£10.99		
		Travel - Other Sum					£144.42
		Mileage	E-Expenses	04/09/2013	Home to Broadcasting House, Belfast (single)	Q3	£36.90
05/09/2013	Broadcasting House, Belfast to Belfast International airport (single)			Q3	£8.55		
08/09/2013	Belfast International airport to home (single)			Q3	£36.00		
10/09/2013	Home to Broadcasting House, Belfast (single)			Q3	£36.90		
	Broadcasting House, Belfast to Belfast City airport (single)			Q3	£1.80		
11/09/2013	Belfast City airport to home (single)			Q3	£38.70		
12/09/2013	Home to Derry-Londonderry (single)			Q3	£27.90		
13/09/2013	Derry-Londonderry to home (single)			Q3	£27.90		
18/09/2013	Home to Broadcasting House, Belfast (return)			Q3	£73.80		
19/09/2013	Home to Newry (single)			Q3	£34.65		
25/09/2013	Home to Belfast City airport (single)			Q3	£38.70		
26/09/2013	Belfast City airport to home (single)			Q3	£38.70		
02/10/2013	Derry-Londonderry to home (single)			Q3	£27.90		
	Cookstown to Derry-Londonderry (single)			Q3	£22.50		
	Home to Cookstown (single)			Q3	£21.60		
08/10/2013	Home to Dungannon (single)			Q3	£20.25		
09/10/2013	Belfast City airport to home (single)			Q3	£38.70		
	Dungannon to Belfast City airport (single)			Q3	£20.25		
11/10/2013	Home to Broadcasting House, Belfast (return)			Q3	£73.80		
18/10/2013	Home to Broadcasting House, Belfast (return)			Q3	£73.80		
22/10/2013	Home to Derry-Londonderry (single)			Q3	£27.45		
	Derry-Londonderry to Belfast hotel (single)			Q3	£32.40		
24/10/2013	Belfast City airport to home (single)			Q3	£38.70		
12/11/2013	Home to Broadcasting House, Belfast (return)			Q3	£73.80		
20/11/2013	Home to Belfast City airport (single)			Q3	£38.70		
21/11/2013	Broadcasting House, Belfast to home (single)			Q3	£36.90		
25/11/2013	Home to Belfast International airport (return)			Q3	£72.00		
27/11/2013	Home to Broadcasting House, Belfast (return)			Q3	£73.80		
02/12/2013	Home to Derry-Londonderry (return)			Q3	£54.90		
04/12/2013	Home to Belfast City airport (single)			Q3	£38.70		
06/12/2013	Broadcasting House, Belfast to home (single)			Q3	£36.90		
12/12/2013	Home to Derry-Londonderry (return)			Q3	£54.90		
13/12/2013	Home to Broadcasting House, Belfast (return)			Q3	£73.80		
17/12/2013	Home to Belfast International airport (single)			Q3	£36.00		
18/12/2013	Belfast International airport to home (single)			Q3	£36.00		
22/01/2014	Home to Broadcasting House, Belfast (single)			Q4	£36.90		
23/01/2014	Broadcasting House, Belfast to home (single)			Q4	£36.90		
24/01/2014	Home to Broadcasting House, Belfast (return)			Q4	£73.80		
29/01/2014	Home to Broadcasting House, Belfast (return)			Q4	£73.80		
05/02/2014	Home to Belfast City airport (return)			Q4	£77.40		
14/02/2014	Home to Broadcasting House, Belfast (return)	Q4	£73.80				
18/02/2014	Home to Broadcasting House, Belfast (return)	Q4	£73.80				
19/02/2014	Home to Belfast International airport (single)	Q4	£36.00				

Mileage	E-Expenses	20/02/2014	Belfast International airport to home (single)	Q4	£36.00
		03/03/2014	Home to Broadcasting House, Belfast (return)	Q4	£73.80
		05/03/2014	Home to Belfast City airport (single)	Q4	£38.70
		06/03/2014	Belfast City airport to home (single)	Q4	£38.70
		13/03/2014	Home to Broadcasting House, Belfast (single)	Q4	£36.90
		14/03/2014	Broadcasting House, Belfast to home (single)	Q4	£36.90
		26/03/2014	Home to Belfast International airport (single)	Q4	£36.00
		27/03/2014	Belfast International airport to home (single)	Q4	£36.00
		Mileage Sum			
Flights	Procurement	09/10/2013	London to Belfast (single)	Q3	£104.80
			Belfast to London (single)	Q3	£70.99
		23/10/2013	Belfast to London (single)	Q3	£52.00
		24/10/2013	London to Belfast (single)	Q3	£89.99
		20/11/2013	Belfast to Birmingham (return)	Q3	£123.78
		25/11/2013	Belfast to London (return)	Q3	£186.13
		04/12/2013	Belfast to London (return)	Q3	£277.30
		17/12/2013	Belfast to London (return)	Q3	£91.27
		22/01/2014	Belfast to London (return)	Q4	£172.30
		05/02/2014	Belfast to London (return)	Q4	£152.30
		19/02/2014	Belfast to London (return)	Q4	£118.81
		05/03/2014	Belfast to London (return)	Q4	£142.30
			Belfast to London (return, fare difference and transaction fee)	Q4	£45.00
			Belfast to London (return, flight change fee)	Q4	£60.50
		26/03/2014	Belfast to London (return)	Q4	£73.93
		Flights Sum			
Grand Total					£5,517.86

Name of Trustee	10 - Nick Prettejohn
Financial Year	2013-14

Sum of Total Cost					
Expense Type	Source of data	Transaction Date	Notes for Publication	Period	Total
Grand Total					

Name of Trustee	11 - Elan Closs Stephens
Financial Year	2013-14

Sum of Total Cost					
Expense Type	Source of data	Transaction Date	Notes for Publication	Period	Total
Accommodation	Procurement	08/10/2013	London hotel (3 nights)	Q3	£375.00
		17/10/2013	Out of London hotel (1 night)	Q3	£93.08
		22/10/2013	London hotel (2 nights)	Q3	£230.00
		20/11/2013	Out of London hotel (1 night)	Q3	£85.00
		25/11/2013	Out of London hotel (1 night)	Q3	£79.17
		17/12/2013	London hotel (1 night)	Q3	£115.00
		21/01/2014	Out of London hotel (1 night)	Q4	£70.83
		23/01/2014	Out of London hotel (1 night)	Q4	£70.83
		04/02/2014	London hotel (2 nights)	Q4	£230.00
		11/02/2014	London hotel (1 night)	Q4	£115.00
		18/02/2014	London hotel (1 night)	Q4	£115.00
		02/03/2014	London hotel (3 nights)	Q4	£435.00
		25/03/2014	London hotel (1 night)	Q4	£115.00
		Accommodation Sum			
Business Entertainment - External	E-Expenses	11/12/2013	Dinner with external contact (LKB Restaurant)	Q3	£44.17
Business Entertainment -					£44.17
Cars	E-Expenses	11/06/2013	Euston station to London address	Q3	£6.50
		12/06/2013	London office to Paddington station	Q3	£10.00
		20/06/2013	London office to Euston station	Q3	£7.00
		25/09/2013	Euston station to London office	Q3	£7.00
		22/10/2013	Euston station to London office	Q3	£8.00
		24/10/2013	London office to Paddington station	Q3	£10.00
		10/12/2013	Cardiff address to Broadcasting House, Cardiff	Q3	£9.00
		21/01/2014	Cardiff hotel to Cardiff address	Q4	£7.00
			Cardiff address to Cardiff hotel	Q4	£7.00
		23/01/2014	Paddington station to New Broadcasting House	Q4	£11.00
			London office to Paddington station	Q4	£11.00
			Cardiff station to Broadcasting House, Cardiff	Q4	£8.50
Cars Sum					£102.00
Rail	E-Expenses	15/07/2013	Aberystwyth to Cardiff (return)	Q3	£37.75
		22/10/2013	Aberystwyth to London (return)	Q3	£47.50
		17/12/2013	Aberystwyth to London (return)	Q3	£47.50
	Procurement	24/10/2013	London to Cardiff (single)	Q3	£36.65
		04/11/2013	Aberystwyth to London (single)	Q3	£48.85
		07/11/2013	London to Cardiff (single)	Q3	£70.30
			London to Cardiff (single, cancelled)	Q3	£35.65
		20/11/2013	Newcastle to Birmingham (single)	Q3	£26.40
		21/11/2013	Birmingham to Aberystwyth (single)	Q3	£20.20
		17/12/2013	Aberystwyth to London (single)	Q3	£52.90
			Aberystwyth to London (single, refund)	Q3	-£40.90
		22/01/2014	Cardiff to Paddington (return)	Q4	£61.75
		06/02/2014	London to Newcastle (return)	Q4	£85.15
		19/02/2014	Carmarthen to London (single)	Q4	£26.30
		20/02/2014	London to Aberystwyth (single)	Q4	£50.30
		02/03/2014	Aberystwyth to London (return)	Q4	£51.00
		05/03/2014	London to Cardiff (return)	Q4	£37.65
Rail Sum					£694.95
Mileage	E-Expenses	29/07/2013	Home to Shrewsbury (return)	Q3	£67.50
		05/09/2013	Home to Broadcasting House, Cardiff (return)	Q3	£104.40
		25/11/2013	Home to Broadcasting House, Cardiff (return)	Q3	£104.40
		10/12/2013	Home to Cardiff (single)	Q3	£52.20
Mileage Sum					£328.50
Grand Total					£3,298.53

Name of Trustee	12 - Suzanna Taverne
Financial Year	2013-14

Sum of Total Cost					
Expense Type	Source of data	Transaction Date	Notes for Publication	Period	Total
Accommodation	Procurement	20/11/2013	Out of London hotel (1 night)	Q3	£85.00
		12/12/2013	Out of London hotel (1 night)	Q3	£65.00
Accommodation Sum					£150.00
Cars	E-Expenses	26/03/2012	London address to home	Q4	£13.50
			Home to London address	Q4	£12.00
		22/10/2013	London office to home	Q3	£12.00
			Home to London address	Q4	£16.50
		20/11/2013	Home to Euston station	Q3	£12.00
		21/11/2013	Euston station to home	Q3	£11.50
		12/12/2013	Home to Paddington station	Q3	£15.00
			Glasgow hotel to Glasgow address	Q3	£7.00
			Glasgow address to Glasgow hotel	Q3	£7.50
		13/12/2013	Paddington station to home	Q3	£19.00
		22/01/2014	London address to home	Q4	£12.50
		12/12/2013	Glasgow airport to Glasgow hotel	Q3	£22.10
	Cars Sum				
Rail	Procurement	20/11/2013	London to Birmingham (return)	Q3	£51.00
		12/12/2013	London to Heathrow (return)	Q3	£35.00
Rail Sum					£86.00
Flights	Procurement	12/12/2013	London to Glasgow (return)	Q3	£344.12
		13/03/2014	London to Belfast (return)	Q4	£137.97
Flights Sum					£482.09
Other Expenditure	E-Expenses	05/03/2014	Attendance at Media Society event	Q4	£15.00
Other Expenditure Sum					£15.00
Grand Total					£893.69

Name of Trustee	13 - Lord Williams
Financial Year	2013-14

Sum of Total Cost					
Expense Type	Source of data	Transaction Date	Notes for Publication	Period	Total
Accommodation	Procurement	22/10/2013	London hotel (1 night)	Q3	£115.00
		20/11/2013	Out of London hotel (1 night)	Q3	£85.00
		24/11/2013	London hotel (1 night)	Q3	£115.00
		17/12/2013	London hotel (1 night)	Q3	£115.00
		22/01/2014	London hotel (1 night)	Q4	£115.00
		26/03/2014	London hotel (1 night)	Q4	£115.00
Accommodation Sum					£660.00
Business Entertainment - Internal	E-Expenses	13/11/2013	Lunch with internal contact (Cibo, New York)	Q3	£69.94
Business Entertainment - Internal					£69.94
Cars	Procurement	06/11/2013	London office to London address	Q3	£23.12
		26/03/2014	London address to London address	Q4	£17.06
			London address to London office	Q4	£13.13
Cars Sum					£53.31
Rail	Procurement	02/10/2013	West Sussex station to London (return)	Q3	£29.60
		09/10/2013	West Sussex station to London (return)	Q3	£29.60
		15/10/2013	West Sussex station to London (return)	Q3	£29.60
		18/10/2013	West Sussex station to Reading (single)	Q3	£59.75
			Reading to London (single)	Q3	£29.05
		22/10/2013	West Sussex station to London (return)	Q3	£34.50
		31/10/2013	West Sussex station to London (return)	Q3	£29.60
		06/11/2013	West Sussex station to London (return)	Q3	£29.60
		20/11/2013	West Sussex station to London (return)	Q3	£34.50
			London to Birmingham (single)	Q3	£17.50
		21/11/2013	Birmingham to London (single)	Q3	£29.70
		24/11/2013	West Sussex station to London (return)	Q3	£34.50
		27/11/2013	West Sussex station to London (return)	Q3	£28.35
		04/12/2013	West Sussex station to London (return)	Q3	£29.60
		17/12/2013	West Sussex station to London (return)	Q3	£34.50
		15/01/2014	West Sussex station to London (return)	Q4	£30.70
		22/01/2014	West Sussex station to London (return)	Q4	£35.75
		01/02/2014	London to West Sussex station (single)	Q4	£29.15
		10/02/2014	West Sussex station to London (return)	Q4	£79.30
		19/02/2014	West Sussex station to London (refund)	Q4	-£23.75
			West Sussex station to London (return, cancelled)	Q4	£35.75
		24/02/2014	West Sussex station to London (return)	Q4	£30.70
		05/03/2014	West Sussex station to London (return)	Q4	£30.70
		06/03/2014	West Sussex station to London (return)	Q4	£30.70
		18/03/2014	West Sussex station to London (return)	Q4	£30.70
		24/03/2014	West Sussex station to London (return)	Q4	£30.70
26/03/2014	West Sussex station to London (return)	Q4	£35.75		
Rail Sum					£856.10
Grand Total					£1,639.35

Name of Trustee	20 - Nicholas Kroll
Financial Year	2013-14

Sum of Total Cost					
Expense Type	Source of data	Transaction Date	Notes for Publication	Period	Total
Accommodation	Procurement	17/10/2013	Out of London hotel (1 night)	Q3	£57.50
		20/11/2013	Out of London hotel (1 night)	Q3	£85.00
Accommodation Sum					£142.50
Business Entertainment - External	E-Expenses	04/10/2013	Lunch with external contact (Carluccio's)	Q3	£45.00
		08/10/2013	Lunch with external contact (The Delaunay)	Q3	£65.48
		25/10/2013	Coffee with external contact (Villandry)	Q3	£5.87
		10/12/2013	Coffee with external contact (Demartino)	Q3	£4.00
		16/01/2014	Lunch with external contact (Sardo)	Q4	£52.03
		20/01/2014	Lunch with external contact (Union Café)	Q4	£52.31
		21/01/2014	Coffee with external contacts (Villandry)	Q4	£12.60
		03/02/2014	Coffee with external contact (Villandry)	Q4	£9.79
		07/02/2014	Breakfast with external contact (Honey & Co)	Q4	£15.30
		04/03/2014	Coffee with external contact (Espressamente)	Q4	£6.70
		06/03/2014	Breakfast with external contact (Espressamente)	Q4	£12.60
			Lunch with external contact (Bill's)	Q4	£54.51
		14/03/2014	Breakfast with external contact (Illy Café)	Q4	£13.00
			Lunch with external contact (Sardo)	Q4	£49.22
		18/03/2014	Coffee with external contact (Villandry)	Q4	£9.68
		25/03/2014	Drink with external contact (Oyster Shed)	Q4	£11.80
Business Entertainment - External Sum					£419.89
Business Entertainment - Internal	E-Expenses	21/10/2013	Coffee with internal contact (Villandry)	Q3	£8.10
		22/11/2013	Coffee with internal contact (Villandry)	Q3	£8.61
		12/02/2014	Lunch with internal contact (Honey & Co)	Q4	£49.50
Business Entertainment - Internal Sum					£66.21
Cars	Procurement	17/12/2013	London address to home	Q3	£18.37
		22/01/2014	London address to home	Q4	£24.62
		26/03/2014	London address to home	Q4	£18.37
Cars Sum					£61.36
Rail	E-Expenses	20/10/2013	Gatwick airport to Clapham Junction (single)	Q3	£16.90
		29/10/2013	Tube	Q3	£4.90
		20/11/2013	Tube	Q3	£2.10
		21/11/2013	Tube	Q3	£2.80
		25/03/2014	Tube	Q4	£4.40
	Procurement	29/10/2013	London to Birmingham (single)	Q3	£53.00
			Birmingham to London (single)	Q3	£24.50
		20/11/2013	London to Birmingham (single)	Q3	£24.50
21/11/2013	Birmingham to London (single)	Q3	£24.50		
Rail Sum					£157.60
Travel - Other	E-Expenses	01/10/2013	Bus	Q3	£4.20
		08/10/2013	Bus	Q3	£4.20
		17/10/2013	Bus	Q3	£4.10
			Bus (Oxford to Heathrow)	Q3	£23.00
		31/10/2013	Bus	Q3	£4.40
		08/11/2013	Bus	Q3	£4.20
		05/12/2013	Bus	Q3	£2.80
		27/01/2014	Bus	Q4	£4.35
		04/02/2014	Bus	Q4	£4.35
		05/02/2014	Bus	Q4	£1.45
		07/02/2014	Bus	Q4	£4.40
		05/03/2014	Bus	Q4	£2.90
		06/03/2014	Bus	Q4	£4.40
25/03/2014	Bus	Q4	£4.35		
Travel - Other Sum					£73.10
Flights	Procurement	17/10/2013	London to Belfast (single)	Q3	£99.80
		20/10/2013	Belfast to London (single)	Q3	£79.99
Flights Sum					£179.79
Subsistence	E-Expenses	05/12/2013	Subsistence - lunch	Q3	£6.00
Subsistence Sum					£6.00
Other Expenditure	E-Expenses	19/02/2014	Attendance at Media Society event	Q4	£45.00
Other Expenditure Sum					£45.00
Grand Total					£1,151.45