

Quiznet
Topic: formal and informal



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Quiz topic: Formal and informal vocabulary

For each of the six questions choose the one correct answer.

1. Dear Mr Smith, We are sorry to _____ that...

- a) say you
- b) let you know
- c) inform you
- d) explain you

2. Thank you for bringing this _____ to my attention.

- a) thing
- b) matter
- c) stuff
- d) items

3. I am extremely _____ the service I received...

- a) dissatisfied with
- b) dissatisfied from
- c) cross about
- d) cross for

4. Hi John, how's it going? _____ my holiday in Spain.

- a) I am writing to give you some details regarding...
- b) I intend to describe...
- c) I want to tell you about...
- d) I'd like to say you...

5. As you will see from my CV, I have _____ experience in this area.

- a) masses of
- b) a considerable amount of
- c) loads of
- d) great

6. That's all for now. See you tonight! _____ , Mary xxxx

- a) Yours faithfully
- b) Yours sincerely
- c) Best wish
- d) Love

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Answers

1. Dear Mr Smith, We are sorry to _____ that...

- a) say you
- b) let you know
- c) **inform you**
- d) explain you

a) 'We are sorry to say that...' would be grammatically correct, but the word 'you' is wrong here.

b) 'let you know' is grammatically correct but too informal for this context.

c) **'inform you' is the correct answer.**

d) The word 'you' is grammatically incorrect here, and the meaning of the word 'explain' isn't right for this sentence.

2. Thank you for bringing this _____ to my attention.

- a) thing
- b) **matter**
- c) stuff
- d) items

a) 'thing' is grammatically correct but too informal for this sentence.

b) **'matter' is the correct answer.**

c) 'stuff' is grammatically correct but too informal for this sentence.

d) 'items' is a plural noun. This sentence needs a singular noun, or an uncountable noun.

3. I am extremely _____ the service I received...

- a) **dissatisfied with**
- b) dissatisfied from
- c) cross about
- d) cross for

a) **'dissatisfied with' is the correct answer.**

b) We never use the preposition 'from' with the adjective 'dissatisfied'.

c) The adjective 'cross' is too informal for this context.

d) The adjective 'cross' is too informal for this context, and it normally isn't used with the adjective 'for'.

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4. Hi John, how's it going? _____ my holiday in Spain.

- a) I am writing to give you some details regarding...
- b) I intend to describe...
- c) **I want to tell you about...**
- d) I'd like to say you...

- a) This is too formal and 'businesslike' for this context.
- b) This is too formal for this context.
- c) **'I want to tell you about...' is the correct answer.**
- d) 'say you' is grammatically incorrect, and the meaning isn't right in this sentence.

5. As you will see from my CV, I have _____ experience in this area.

- a) masses of
- b) **a considerable amount of**
- c) loads of
- d) great

- a) 'masses of' is grammatically correct but too informal for this context.
- b) **'a considerable amount of' is the correct answer.**
- c) 'loads of' is grammatically correct but very informal; we need a formal phrase in this context.
- d) In modern English, 'great' is normally used as an informal adjective meaning 'very good'.

6. That's all for now. See you tonight! _____ , Mary xxxx

- a) Yours faithfully
- b) Yours sincerely
- c) Best wish
- d) **Love**

- a) 'Yours faithfully' is too formal here.
- b) 'Yours sincerely' is too formal here.
- c) 'Best wish' is incorrect – it should be 'best wishes'.
- d) **'Love' is the correct answer.**