

Presentations: tips

Useful Phrases

The aims and the structure need to be clear

Wait until the end of the presentation before people feed back on what you've said

Make sure you are entertaining, engaging and interesting

Don't make it too long

Be short, precise and to the point

Make sure you're relevant – make sure you're talking to the right audience

Transcript

Male: With a presentation, I think **the aims and the structure need to be clear**.

Male 2: **I like to wait until the end of the presentation before people feed back on what I've just said**, rather than interruptions throughout the presentation.

Male 3 I think of a presentation ... If you're standing up in front of a group of people, you need to **make sure you're entertaining, make sure you're engaging, make sure you're interesting, make sure you're relevant, make sure you're talking to the right audience**.

Female: **Don't make it too long**, otherwise people fall asleep! **Be short, precise and to the point**, definitely.