Privacy Notice

Thank you for nominating a person for the BBC Three Counties People Award.

You have provided us with personal information about yourself and the person you have nominated which will be processed for the purpose of administering the competition. This data could include your name, email address and mobile number and the same information of the person you nominate, as well as details of why the nominee should be considered and their age if nominated in the Young Achiever category.

The BBC is the “data controller” of this information. This means that the BBC decides what your personal data is used for, and the ways in which it is processed. Where not overridden by your interests, the BBC processes your personal information for this purpose on the basis of the BBC’s legitimate interests in administering competitions in a fair and proper manner.

The BBC will retain your data until 31st October 2019.

The BBC will share your data with the external members of the judging panel. If you complete the online form, your data will be stored by a third party company, Monterosa.

Data protection law gives you certain rights in relation to your personal data, including the right to request from the controller access to and rectification or erasure of your personal data or restriction of its processing, and to object to processing.

If you have any questions about how the BBC handles your personal information, or you wish to find out more about your rights, please visit the BBC’s Privacy and Cookies Policy. You will also be able to find out more information about how the BBC processes your information and how you can contact the BBC’s Data Protection Officer.

If you raise a concern with the BBC about the way it has handled your personal information and you are dissatisfied with the BBC’s response, you are entitled to lodge a concern with a supervisory authority. In the UK, the supervisory authority is the Information Commissioner’s Office (ICO).
Terms and Conditions

1. The competition is open to all residents of Bedfordshire, Buckinghamshire or Hertfordshire, except BBC Group or Monterosa employees and anyone connected with the Awards. Proof of age and eligibility may be requested.

2. Nominations will be open at 0800 on Monday 24th June 2019 and close at 2359 on 19th August 2019. Entries received outside of these dates will not be considered.

3. Winners will be announced at the Awards ceremony on 25th September 2019. The BBC will also broadcast/publish the names (and ages for the Young Achiever Award) of the winners.

4. Nominations can be made via the link on the BBC Three Counties webpage www.bbc.co.uk/threecountiesradio. Listeners will be pointed towards the form through verbal, audio and online means including social media. Nominations can also be made by post to BBC 3 Counties Radio Court Drive Grove Park Dunstable LU5 4GP, using the downloadable form available online. No other entry will be accepted.

5. The nominee must know that they are being nominated and, if they are aged between 5 and 16 years old on 19th August 2019, permission from the parent or guardian of the nominee must be sought before nominating the individual.

6. There are eleven categories:

   **Young Achiever**
   Just because you're young doesn't mean you can't make a big difference to the world around you. If you're under 18 on 19th August 2019 and you are devoted to your community, you can be nominated for this award. We're looking for a young person who has made an outstanding contribution to their community or achieved something great against the odds.

   **999**
   Recognising the men and women of the emergency services for whom going to work is often a matter of life and death. This is your chance to say thank you to those people who came to your rescue in your time of greatest need. Or for people within the blue light services to recognise an exceptional friend or colleague.

   **Sport**
   This award is for a team or individual who makes a significant difference to the local sporting world. This could be through dedicated service to their sport or sports club, individual sporting achievement or team success in Beds, Herts or Bucks.

   **Carer**
   Carers play an invaluable role looking after some of the most vulnerable members of our society often with little support or recognition. If you know a carer who deserves to be recognised for their exceptional caring role then nominate them in this category and tell us why they deserve the carers award.
Good Neighbour
This category is for an individual or group that helps make your neighbourhood a better place to live. This could be through an exceptional single act of kindness or a consistent effort to ensure that local people have a better quality of life.

Fundraiser
This award is for an individual or group who has gone the extra mile to raise funds for a charity or good cause. It could be because they have met an ambitious fundraising target or because they go above and beyond the call of duty to raise money.

Volunteer
Many organisations rely on the work of volunteers. But do you know an outstanding volunteer who gives much of their time to help others or who has volunteered for a long time? This is your chance to recognise that person.

Foster Carer
Do you know an individual or couple who have made a lasting, positive impact on the lives of those they have fostered? Perhaps you were in foster care and want to thank those who cared for you. Or maybe you know a foster carer who deserves recognition for their commitment and dedication.

Teacher or teaching assistant
Has a great teacher made a fundamental, positive difference to your life? We’re looking for that great teacher or teaching assistant who believed in you, the one you still talk about even after you’ve left school. The one whose lessons were memorable for all the right reasons.

Diversity and Equality
This award recognises an individual or organisation which has proactively promoted community cohesion or celebrated diversity. If you know someone who works hard to ensure that diverse groups are fairly represented or who brings diverse groups together to foster cohesion, then nominate them in this category.

Environment
This award is for a group or individual who consistently shows great care for their environment and are passionate about protecting the natural world. The positive impact of this person’s work must be seen locally and their efforts should be geared towards the three counties.

To nominate, you must submit: your name, your contact details, nominee’s name and contact details, and details of why the nominee should be considered (how they meet the criteria for that category).
7. The nominator must also state that they know of no reason why the nominee’s past or current conduct may affect the reputation or image of these awards or the British Broadcasting Corporation.

8. The nominator warrants that the facts provided are true and accurate to the best of their knowledge but the BBC may contact both the nominator and nominee (or if relevant their parent or guardian) to verify facts and/or events and whether the relevant consents have been obtained. This should not be interpreted as anything other than an information gathering exercise.

9. A gold, silver and bronze winner will be selected by the judges for each category. One overall winner from all categories will also be chosen by the judges.

10. The winners agree to take part in any post-award publicity if required.

11. The judges’ decision is final. No correspondence relating to the awards will be entered into.

12. All questions on the online form are mandatory and all information must be provided in order for the form to be valid. Incomplete or forms with little or no information will not be considered by the judges.

13. The BBC reserves the right to: (i) amend these terms and conditions, including but not limited to, the award opening and closing times and the programmes included; (ii) disqualify any nomination where the person nominated or the nominator breaches the rules or has acted fraudulently in any way; (iii) cancel the Award, at any stage, if in its opinion it is deemed necessary or if circumstances arise outside its control.

14. The BBC, its sub-contractors, subsidiaries and/or agencies cannot accept any responsibility whatsoever for any technical failure or malfunction or any other problem which may result in any entry being lost or not properly registered.

15. This Award, to the extent that it applies, accords with the BBC's Code of Conduct for Competitions and Voting, details of which can be found at: BBC Competitions Policy http://www.bbc.co.uk/editorialguidelines/guidelines/appendix2

16. The promoter of the awards is the British Broadcasting Corporation and the applicable law is the laws of England and Wales.