



BBC Proms Youth Ensemble 2018 Application Form

Your details	
First name	
Surname	
Gender	
Date of birth	
Instrument	
Have you been involved in the Proms Youth Ensemble before?	
Why do you want to be part of the 2018 BBC Proms Youth Ensemble?	
Please use this space to tell us about your level of ability on your instrument and provide details of any recent instrumental exams (e.g. grade, result and date).	
Please use this space to tell us about any musical ensembles you have been involved with during the past year.	
Please use this space to tell us why you chose your audition piece and what it can demonstrate about your strengths.	

Please provide details of someone who can act as a referee and vouch for your suitability and eligibility to take part in the BBC Proms Youth Ensemble. This could be your instrumental teacher or someone else who is familiar with your instrumental playing in a professional capacity (e.g. leader of a youth orchestra). **It should not be a friend or family member.** Please be aware we may contact this person during the selection process in May.

Contact name	
Organisation (if applicable)	
Relationship to you / role	
Email address	
Phone number	
Reference (please ask your referee to provide a short reference of no more than 200 words).	

Your contact details

Email address	
Phone number	
Home address	
Postcode	

Parent/responsible guardian contact details (for under 18s)

First name	
Surname	
Email address	
Phone number	
Home address (if different to above)	

Please sign to declare that the information you have provided on this form is accurate. If you are under the age of 18, a parent/responsible guardian must also sign to provide consent for your application.

Applicant

Signed	
Date	
Parent/responsible guardian (if under 18)	
Signed	
Date	

PRIVACY NOTICE

Your trust is very important to us. The BBC is committed to protecting the privacy and security of your personal information.

It is important that you read this notice, together with any other privacy notice we may provide on specific occasions when we are collecting or processing personal information about you, so that you are aware of how and why we are using such information.

Additional fair processing information can be found in the BBC's [Privacy Policy](#). Where there is inconsistency between those documents and this notice, this notice shall prevail. **You can [find out more about your information and privacy here](#).**

What will we collect and how will we use it?

The BBC will collect and process the personal information that you provide to us during the application process including: your name, gender, date of birth, information about your experiences, reasons for applying and a video of a performance by you.

The personal information will be processed for the purposes of reviewing the applications that we receive and assessing the suitability of candidates.

The BBC has a legitimate interest to process your personal information: to review and consider your application and administer our application process.

Retaining your personal information

The BBC will retain your personal information until 13 July 2018.

Sharing your information

Your application will be stored securely in Dropbox and will be transferred to the United States subject to appropriate safeguards. We will share relevant sections of your application with external judges as part of the selection process. All information will be treated with confidentiality.

Your rights and more information

If you want to review, verify, correct or request erasure of your personal information, object to the processing of your personal information, or request that we transfer a copy of your personal information to another party, you can find out how to do this in our [Privacy Policy](#).

If you have any questions about how the BBC handles your personal information, or if you wish to contact the BBC to exercise your rights in relation to your personal information, please visit <http://www.bbc.co.uk/usingthebbc/privacy> or contact dpa.officer@bbc.co.uk.

If you raise a complaint with the BBC about the way it has handled your personal information and you are dissatisfied with the BBC's response, you are entitled to lodge a complaint with a supervisory authority. In the UK, the supervisory authority is the Information Commissioner's Office (ICO), which can be contacted at: <https://ico.org.uk/concerns/>.