

BBC PROMS INSPIRE YOUNG COMPOSERS' COMPETITION 2017

TERMS AND CONDITIONS 2017

1. This competition is open to UK residents only (including UK residents in the Channel Islands and the Isle of Man). Overseas entries will not be considered. The competition is not open to employees, or the close relatives of employees, of the BBC, their agencies or anyone else connected with the creation or administration of this competition.
2. Entries will be judged in three categories:
 - **Junior Category (age 12-14)**: for those aged between 12 and 14 at the closing date.
 - **Junior Category (age 15-16)**: for those aged 15 and 16 at the closing date.
 - **Senior Category (age 17-18)**: for those aged 17 and 18 at the closing date.
3. Entrants in the two Junior categories (aged between 12 and 16 at the closing date) must provide signed consent from a parent or guardian aged 18 or over.
4. Entrants should refer to *Appendix 1: Guidelines for submitting a valid Entry* for full details on how to submit a valid entry to the competition.
5. The deadline for receipt of entries is **Thursday 25 May 2017**. Complete entries must be submitted by post **only** to: **BBC Proms Inspire Young Composers' Competition, PO Box 7905, London, W1A 1UL**. This facility cannot accept any mail from carriers other than Royal Mail. The PO Box facility will terminate at close of business on 25 May 2017 and any late entries will not be accepted. In the event of a prolonged postal strike, the period for submission will be extended as appropriate. Entries delivered in person or with the incorrect postage will not be accepted.
6. There are no restrictions on instrumentation, which may include voices, acoustic and/or electronic instruments and computer-generated sounds.
7. Entries accompanied by related film, animation or other media will be accepted, but will be judged only based on the music according to the criteria outlined in clause 15.
8. Only one entry per Entrant will be accepted. If an Entrant should submit more than one entry, only the first entry registered will be judged and any subsequent entries will be disregarded. Entrants can submit more than one movement from a larger work, providing the movements are submitted together as part of one entry.
9. Entrants are not permitted to re-submit an entry which has been selected as a winner or highly commended in a previous year's Inspire Young Composers' Competition. Entrants who have won the competition in previous years are permitted to re-enter with a new entry.
10. If a school or other collective is submitting on behalf of a number of Entrants, the school or collective must complete a separate entry form for each Entrant (please refer to *Appendix 1: Guidelines for submitting a valid Entry*).

11. Entrants must warrant that their entries are original, entirely their own work and do not infringe copyright or other third party rights. The BBC reserves the right to contact Entrants to verify this. Entries must not contain defamatory, obscene, violent or any other material that would deem the entry unsuitable for broadcast by the BBC.
12. Entries will not be returned. Entrants should keep a copy for their own records.
13. Entries will be registered and verified by a member of BBC production team to ensure that they comply with the terms and conditions of this competition. Any invalid entries will be removed from the judging process at this point (see Appendix 1).
14. Entries will undergo the following judging process:
 - Stage 1
 - Each valid entry will be assessed using the criteria set out in clause 15 by 2 of the 4 members of the stage 1 judging team. Each judge will be requested to submit a shortlist of up to 10 entries from each category. Judges will assess entries independently and without conferring.
 - All entries that have been shortlisted twice (i.e. by 2 out of 4 judges) will be submitted for stage 2.
 - Stage 2
 - A judging panel of at least 5 judges, including the 4 members of the judging team who have submitted the shortlisted entries, will meet and listen to the shortlisted entries.
 - The judging panel will select up to two winners and up to three highly commended awardees from each category, by agreement, based on the criteria outlined in clause 15. If the final judging panel require any clarification in relation to an entry, the Entrant will be contacted at this stage.
15. The judges will assess each valid entry in relation to the following criteria:
 - Compositional idea
 - Originality
 - Creativity
 - Appropriate technical ability
16. The BBC's decision in the selection of winning and highly commended awardees is final. No correspondence will be entered into. Unsuccessful or disqualified applicants will not be notified.
17. Winning and highly commended Entrants will be notified by email, telephone or post by 3 July 2017. If, after reasonable attempts to contact a winner, the communication has not been acknowledged, the BBC reserves the right to offer their prize to a highly commended Entrant. The details of winning and highly commended Entrants will be available on the BBC Proms website by 10 July 2017.
18. Winning entries will be performed by professional musicians and broadcast on BBC Radio 3 (subject to technical and operational circumstances). Winners will receive a commission from the BBC which may be broadcast by the BBC (subject to quality, suitability and technical and operational circumstances). They will attend workshops with the Proms team and professional composers and/or musicians to work on their

commissioned composition. The commission is part of the prize and therefore winners will not be paid for the commission. The BBC will refund reasonable travel costs to and from the commissions' workshops for winners, and if aged under 18, for one parent/guardian to accompany them if necessary.

19. Winning Entrants will be expected to take part in post-competition publicity, if required.
20. Highly commended entries may be performed by professional musicians and broadcast (subject to technical and operational circumstances).
21. The prize is as stated and cannot be deferred or transferred. There will be no cash alternatives.
22. Entrants supplying recordings/scores/written descriptions selected as winners or highly commended and those who receive commissions from the BBC agree to grant the BBC an exclusive licence to use such entries and commissions in all media for the purposes of the competition including without limitation transmission on radio and streaming on the internet and making copies or new recordings, if required. This will be done on the BBC's standard form contracts. In connection with BBC's planned usage of the entries and commissions, Entrants must ensure that: a) works submitted are original b) any other musicians performing have agreed to the recording's use for all purposes of the competition. Please note professional musicians' performances on entries and commissions broadcast / streamed on the internet will be dealt with in accordance with the BBC's agreements with the Musicians' Union or under such other arrangements as normally apply.
23. Entrant's information will be held by the BBC Proms and London Performing Groups Learning team; it will not be passed to any third parties. Information about Entrants' participation in this competition will be held for two years, for the purpose of recording their participation and contacting Entrants about it. If Entrants choose to sign up for the Get Involved newsletter, name and contact details will be held until Entrants unsubscribe from the service. This can be done at any time by clicking the 'unsubscribe' link on the newsletters sent out. Personal information will be treated in accordance with the Data Protection Act 1998. Please visit the **BBC's Privacy & Cookies Policy** (www.bbc.co.uk/usingthebbc/privacy) for more information.
24. Entrants must comply with all of the terms and conditions of this competition in order to be eligible for the prize. The BBC does not accept responsibility for ineligible, incomplete or fraudulent entries.
25. The BBC reserves the right to cancel this competition at any stage.
26. Entrants are reminded that their participation in BBC competitions (including winning or receiving a highly commended award) cannot be used in commercial advertising or promotions, to attract external funding, to lobby or campaign, or to attract donations.

27. The BBC does not accept responsibility for any technical failure, malfunction or any other problem with any server, internet access system, programme software, the postal service or otherwise which may result in any entry being lost, late or not properly registered or recorded. Proof of sending is not proof of receipt.
28. Entrants will be deemed to have accepted the terms and conditions and to agree to be bound by them by submitting an entry to this competition. Entries that deviate from the terms and conditions of this competition will be disqualified.
29. The promoter of this competition is the British Broadcasting Corporation and these terms and conditions are governed by the laws of England and Wales.
30. This competition accords with BBC's Code of Conduct for Competitions and Voting, details of which can be found in the **BBC Competitions Policy**:
<http://www.bbc.co.uk/editorialguidelines/guidelines/appendix2>

APPENDIX 1: GUIDELINES FOR SUBMITTING A VALID ENTRY

We've put together some helpful guidelines on how to submit a valid entry to the competition. Please note that any Entrant who does not comply with the terms and conditions of the competition (including these guidelines) will be disqualified. If you have any questions about these guidelines or any other terms and conditions, please don't hesitate to contact the Proms team by emailing getinvolved@bbc.co.uk or calling 0207 765 0557 during office hours. Standard geographic charges from landlines and mobiles will apply.

Each valid entry must include all of the following. You should submit everything together in one envelope or parcel.

- 1. A completed entry form:** Entry forms are available to download and print from bbc.co.uk/proms. On the form you must state:
 - The origin (website, book, poem etc.) of any text used
 - The origin (website, sequencing package etc.) of any pre-programmed audio or MIDI loops. Any samples and loops used must be royalty-free and not taken from commercial recordings. Please state clearly how and where these appear in your piece.
 - The origin of any musical quotations. Please state clearly how and where these appear in your piece.
 - If you are aged 12 to 16 (at the closing date), you must provide signed consent from a parent or guardian aged 18 or over.

- 2. Two separate identical recordings of your piece,** observing that:
 - The piece (and therefore the recording) must not be longer than 5 minutes in duration.
 - You can submit either a recording of a live performance of the work or a version taken from notation software packages or sequencing software. If it is derived from software, it must be a playable recording, rather than the original file.
 - You should submit two separate recordings e.g. 2 CDs, 2 memory sticks or other devices. Please ensure that any labelling applied to a CD, memory stick etc. does not interfere with playback and that it works on relevant devices (e.g. CD player, computer).
 - Do not include your name on your recording. Instead you can include your initials and the name of your piece.

- 3. Two copies of a notated, tabbed or graphic score:**
 - Entrants can use traditional music notation, tab for specific instruments or create a detailed graphic score using symbols.
 - Entrants may use a combination of notated, graphic and tabbed in their score, if it is necessary to notate their piece.
 - Regardless of the type of notation used, Entrants must submit a full score (i.e. not individual parts)
 - Scores must be presented on A4 paper using as many sheets as are necessary, and preferably presented single-sided, unbound and in a clear plastic sleeve.
 - Entrants may also include a programme note or short description to accompany their piece if necessary.
 - Do not include your name on your score. Instead you can include your initials and the name of your piece.

OR

Two copies of a written description: which should provide the judges with as much information as possible about:

- instrumentation
 - how your piece should be played
 - the structure of the piece, describing each section
 - what the instruments do and how they relate to each other
- Entrants may wish to include diagrams to help to explain their work. Entrants must present their description on no more than 3 single-sided, A4 sheets, unbound and in a clear plastic sleeve.
 - Do not include your name on your description. Instead you can include your initials and the name of your piece.