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# BBC LEARNING ENGLISH

## English in Action

### Job Interview



*This is not a word-for-word transcript*

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#### **Kee**

안녕하세요 여러분, English in Action 에 오신것을 환영합니다. 저는 진행을 맡고 있는 김기환입니다.

오늘은 취업 면접에 대한 이야기를 해볼까 합니다. 면접을 보기 전에 어떤 준비를 해야 하는지, 런던에 계신 분들은 어떤 생각을 하고 계신지 대화를 나눠보고, 그 분들이 사용했던 영어 표현도 자세히 알아보는 시간을 갖겠습니다.

그럼 오늘도 Phil을 모셔볼게요! 안녕하세요 Phil!

#### **Phil**

Hello Kee! And 안녕하세요.

#### **Kee**

Phil 잘 지냈어요? 예전부터 물어보고 싶은 것이었는데... 여기에 어떻게 취업하셨어요?

#### **Phil**

Same as anyone else really – I applied for the job and then had an interview with the editor. Now I think I know how I got them to choose me, but I wanted to see what advice the people of London could give me. So I asked people: “What advice would you give to someone who has a job interview?” And here are some of the responses.

**Voice 1:** Preparation is key, that’s the main thing. Prepare on the company do your research.

**Voice 2:** Find out the background and all about the company that you’re having an interview with. Perhaps look on their website, look at staff profiles, what kind of people they’ve taken on recently.

**Voice 3:** Speak to somebody in the team that is hiring.

So, like the first person said – Preparation is key.

#### **Kee**

네 그럼 무엇을 준비해야 하죠?

**Phil**

Well, he said to do research. The next speaker said that we could do that by finding things out about a company and the people who already work there and the last person said you should talk to someone who works there. Were there any expressions that you'd like to look at?

**Kee**

네 여기서 'take on' 과 'hire' 라는 동사를 들었는데 이 둘 다 누구를 고용한다는 뜻입니다. 회사가 뭘 하는지 알아본다는 말에서 회사의 'background' 배경을 본다는 말을 들었습니다. 모든분들이 조언을 해 줄 때 'prepare, find out, look, speak' 라는 동사의 명령법을 썼습니다. 흔히 조언을 할때 간편하게 동사로 시작하는 문장을 말하면 됩니다. 그럼 Phil 도 BBC 면접볼때 이런것 다 하셨나요?

**Phil**

Well, I definitely did a lot of research into BBC and studied the website in great detail.

**Kee**

꽤 준비를 하셨네요.

**Phil**

Well, I tried my best.... But I heard some other great ideas:

Voice 1: That's one mistake I made, in my first ever interview I never took notes in, so be prepared, take notes in with you.

Voice 2: take detailed notes before you go in and maybe get them in bullet points.

So notes are the secret, and make sure they are detailed

**Kee**

'bullet points' 중요 항목을 쓰는 것은 기억을 도와준다는 점에서 좋은 생각이예요. 두분다 면접을 하기 전에 notes 노트를 준비 해가는게 중요하다고 합니다. 이외에 준비 해야 할 것이 뭐가 있죠?

Of course... and here are the people of London to tell you.

Voice 1: To be on time and look smart, to be clear and precise.

Voice 2: Make sure towards the end, when you've obviously finished with the interview, you ask lots of questions. They like that a lot.

Voice 3: Just be yourself, because at the end of the day they are hiring you for who you are

**Phil**

So be clear, be precise and remember that they are hiring you for who you are.

**Kee**

'Be on time' 늦지 말고, ask questions 질문을 하고, be yourself 자기 자신이 되는것 다 좋은 조언들이네요 그리고 조언하는 표현에는 명령법이 다시 나오는군요. 그리고 'look smart'의 look 은 무엇을 보아라 라는 의미보단 다른 사람들에게 어떻게 보여라 라는 의미입니다.

**Phil**

Yes – so now you know how to prepare for a job interview here... remember to think of some questions, find some smart clothes, make some notes – and find out about the company.

**Kee**

네 우리는 정말 좋은 표현을 들을 수 있었어요. 'take on'과 'hire'는 사람을 고용한다는 의미이고 회사에 'background' 배경, 그리고 'bullet points' 중요 항목 이란 표현도 배웠습니다. 오늘 English in Action을 들어주셔서 감사합니다. Phil 우리 인사할까요?

**Phil**

또 만나요.

**Kee**

다음 번에 다시 만나요.