

# BBC CWR – Coventry Half Marathon Award

## Privacy Notice and Terms and Conditions

### PRIVACY NOTICE

This is the Privacy Notice relating to BBC Coventry Half Marathon Award.

Your trust is very important to us. The BBC is committed to protecting the privacy and security of your personal information.

It is important that you read this notice so that you are aware of how and why we are using such information. This privacy notice describes how we collect and use personal information about you during and after the competition, in accordance with data protection law.

Additional information can be found in the [BBC's Privacy and Cookies Policy](#). Where there is inconsistency between those documents and this notice, this notice shall prevail. You can find out more about your information and privacy [here](#).

### **What will we collect and how we use it?**

The BBC will collect and process the personal information that you have provided to us about yourself. The personal information that we will collect includes the following:

- Name
- Age
- Mobile number or landline number
- Email address

### **Who is the Data Controller?**

The BBC is the “controller” of this information. This means that the BBC decides what your personal information is used for and the ways in which it is processed.

### **What is the lawful basis for processing?**

The BBC relies on its legitimate interests in administering competitions of this nature to process this data. The BBC processes the personal data you provide on the basis of its legitimate interests as a media organisation to produce news and creative content, including fostering new talent. We have carefully considered the impact on you and will not use your personal information where the impact overrides our interests. **Retention period**

We will retain details of all applicants until the competition has ended and the prize fulfilled. Shortlisted entrants' names with their area of residence may be published online. The winner's details will be kept for regulatory purposes for a period of two years.

### **Sharing your personal data**

The BBC will not share your data with any third parties without your permission, except as required by law.

### **Your rights and more information**

If you have any questions about how the BBC handles your personal information or you wish to find out about your rights, please visit the BBC's Privacy and Cookies Policy. If you wish to contact the BBC to exercise your rights in relation to your personal data, please contact [DataProtectionEnquiries@bbc.co.uk](mailto:DataProtectionEnquiries@bbc.co.uk)

If you raise a complaint with the BBC about the way it has handled your personal information, and you are dissatisfied with the BBC's response, you are entitled to lodge a complaint with a supervisory authority. In the UK, the supervisory authority is the Information Commissioner's Office (ICO), which can be contacted at: <https://ico.org.uk/concerns/>.

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### Award Rules

1. In order to nominate someone, you must be a UK resident (including Channel Islands and the Isle of Man) and not be a BBC or BBC Group company employee, employee of any of its affiliates, close relative of any such employees or connected to the awards directly or through a close relative. You cannot nominate yourself.
2. The person being nominated cannot be a BBC or BBC Group company employee, an employee of any of its affiliates, a close relative of any such employees or connected to the award directly or through a close relative. Proof of age, identity and eligibility may be requested.
3. Nominations can be made **online at [bbc.co.uk/cwr](http://bbc.co.uk/cwr)**. You can nominate from 9<sup>th</sup> March 2020, and must be received no later than 23.59 on 15<sup>th</sup> March 2020. Any nominations received after this will not be accepted. Only one nomination per person will be accepted, if multiple nominations are received; only the first will be assessed.
4. A judging panel of three judges will choose the winning entry. Judges will ***be looking for unsung heroes, those who've gone above and beyond in their local community***. The winner will be contacted by telephone before 28<sup>th</sup> March 2020. Entries cannot be returned and no amendments will be accepted once the nomination has been submitted.
5. The BBC's decision as to the winner is final. No correspondence relating to the awards will be entered.
6. The prize will consist of a trophy. The winner must be able to attend the Coventry Half Marathon on 5<sup>th</sup> April 2020. If unavailable the nomination will be deemed ineligible. There is no cash alternative and the prize cannot be sold or transferred in any circumstances. No commercial gain can be made from using or referencing the BBC brand, the award itself or any other element of this awards process.
7. Nominees must agree to take part in any post-award publicity if required.
8. The BBC reserves the right to: (i) vary these Rules, including but not limited to, opening and close times of the awards nominations; (ii) disqualify any nomination that breaches the rules, is fraudulent in any way or brings the BBC into disrepute; and (iii) cancel the awards, at any stage, if in its opinion it is deemed necessary or if circumstances arise outside its control.
9. The BBC, their sub-contractors, subsidiaries and/or agencies cannot accept any responsibility whatsoever for any technical failure, postal strike or delivery issue, malfunction or any other problem which may result in any nomination not being properly registered.
10. The promoter of the awards is the British Broadcasting Corporation and these Rules are subject to the laws of England and Wales.
11. To the extent that it applies, these Awards comply with the BBC's Code of Conduct for Competitions and Votes: [www.bbc.co.uk/editorialguidelines/guidelines/appendix2](http://www.bbc.co.uk/editorialguidelines/guidelines/appendix2)
12. The BBC's [Terms of Use](#) apply to this Award online entry process. For the avoidance of doubt, for the purposes of the Terms of Use nominations are not considered a creation.