BBC Coventry & Warwickshire - A Flag for Coventry competition
Terms & Conditions

PRIVACY NOTICE

Data Protection
The personal data you provide will only be used by the BBC for administering this competition. The BBC processes the personal data you provide on the basis of its legitimate interests as a media organisation to produce news and creative content, including fostering new talent. The online form is hosted and provided by a third party supplier on behalf of the BBC, Monterosa. No personal data will be shared with third parties without your permission first. However shortlisted entrants’ names with their area of residence will be published online. The winner’s details will be kept for regulatory purposes for a period of two years. We will retain all details until the competition has ended and the prize fulfilled.

For more information on the BBC’s Privacy Policy, please see www.bbc.co.uk/privacy If you raise a concern with the BBC about how we process your data and are dissatisfied with our response, you can raise a concern with the Information Commissioner’s Office.

For more information on how the BBC uses your information and your rights with regards your data please refer to bbc.co.uk/privacy or contact Coventry.warwickshire@bbc.co.uk.

Unfortunately, we will be unable to return any of your entries or enter into any correspondence (except with shortlisted entries). Please do not send us your only copy, and once submitted, we will be unable to accept any amendments.

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1. Entry is only open to anyone resident in the UK (including the Channel Islands and the Isle of Man) unless outlined below.

2. Entrants must not be BBC or BBC Group employees, close relatives of any such employees or any person connected to the competition. Proof of eligibility may be requested.

3. Entrants should design a flag for Coventry on either a sheet of A4 paper, or in the following digital forms: PDF, Word Document, JPEG.

4. The entrants warrant, by submitting the flag design, that the flag design:
   a) is the original work of the entrants,
   b) is not an adaptation of an earlier work,
   c) will not have previously been offered for publication, in any other form or medium to any other person or company
   d) will not have previously been entered for any other competition.

   A breach of these warranties will result in disqualification from the competition.

5. The competition opens on 23 July 2018 and closes on 30 August 2018. Entries must be received at BBC Coventry & Warwickshire by 23:59 BST on 30 August 2018. Entries received after this time will not be considered.

6. Entries must be submitted:
   • By post to the following address: A Flag for Coventry, BBC Coventry & Warwickshire, Priory Place, Coventry, CV1 5SQ.
   • Online at bbc.co.uk/bbccoventryandwarwickshire
   • By email to the following email address: coventryflag@bbc.co.uk

7. All entries must be accompanied by a completed copy of the entry form which can be downloaded at: bbc.co.uk/bbccoventryandwarwickshire

8. Only one entry per person is permitted. If you submit more than one entry, only the first entry received will be considered.

9. All entries must be the original work of the entrant and must not infringe the rights of any other party. The BBC accepts no liability if entrants ignore these rules and entrants agree to fully indemnify the BBC against any claims by any third party arising from any breach of these rules.
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10. Entries must not contain defamatory, obscene or any other unsuitable material, such as that which may cause offence to a wide audience of all ages.

11. Entrants must agree for submissions to be adapted, free of copyright, and used publicly.

12. The BBC will reserve the right to make changes to submissions so they are acceptable for submission to the UK Flag Registry.

13. A shortlist of 6 entries will be selected by the judges and those chosen will be put to a public online vote. Judges are looking for a distinctive design, recognisable at a distance, and simple to remember. The shortlisted entries will be contacted by Friday 21st September 2018. The winner will be the Flag design with the most votes. In the event of a tie the decision will revert to the pre-selected head judge.

14. This competition accords with the BBC’s Code of Conduct for Competitions, details of which can be found on the BBC’s Standards and Guidelines website: www.bbc.co.uk/editorialguidelines/guidelines/appendix2

15. Only one entry per person is permitted. If you submit more than one entry, only the first entry received will be considered.

16. Unsuccessful entrants will not be contacted in respect of their entry and no feedback on any entry will be provided

17. The decision of the judging panel and the result of the public vote are final.