ITEMS OF BUSINESS

1. Welcome and introductions
2. Minutes from 13th May 2019 meeting
3. Director’s Report
4. Financial update
5. Audience update
6. Radio Scotland strategy
7. BBC Studios in Scotland
8. The Marketplace and External Environment
9. AOB and date of next meeting
ATTENDANCE

Members:
- Steve Morrison  Non-executive director (Chair)
- David Clementi  Chairman
- Donalda MacKinnon  Director, Scotland
- Ian Small  Head of Policy and Corporate Affairs, BBC Scotland
- Ken MacQuarrie  Director, Nations and Regions

With:
- Alice Nagendran  Senior Adviser (Secretary)
- Steve Carson  Head of Multi-Platform Commissioning
- Ian Haythornthwaite  Chief Finance and Operating Officer, BBC N&R
- Lesley Farquharson  Head of Audience Research, BBC Scotland (item 5)
- Ralph Lee  Director Content, BBC Studios (item 6)
1. Welcome and introductions

1.1 The Chair welcomed colleagues to the committee meeting.

2. Minutes from 13th May 2019

2.1 All matters arising from the last Scotland Committee meeting were due to be covered in the meeting. The minutes were approved.

3. Director’s Report

3.1 The Director, Scotland provide an update on recent and current matters relating to BBC activity in Scotland, including recent personnel changes. It was agreed that the Director, Nations and Regions would meet with the Director, Content to discuss Network commissioners based in the Nations.

3.2 The success of the BBC’s presence at the 2019 Edinburgh Festivals was discussed. It was agreed that colleagues would explore whether more could be made of the 2020 Edinburgh Festivals iPlayer experience and it was agreed that the Committee would be updated on progress at a future meeting.

4. Finance Report

4.1 The Finance Director, Nations and Regions provided an update on BBC Scotland’s 19/20 finances. The Chairman asked the Director, Nations and Regions to discuss with colleagues in BBC Content how to maximise the value of Network/Nations and Regions co-commissions and report back to the Committee at its next meeting.

4.2 The Finance Director, Nations and Regions also provided an update on BBC Scotland’s savings programme.

4.3 The Chairman asked colleagues to continue to liaise with Ofcom regarding the definition and categorisation of ‘continuity hours’.

5. Audience Report

5.1 The Committee was provided with an update on the performance of the Scotland Channel, which continues to reach traditionally hard to reach and unique audiences. The significant uplift in iPlayer requests for content commissioned by BBC Scotland compared to the same period the year before was noted and the reasons behind this were discussed. The Committee agreed to return to the topic at its next meeting.

5.2 Audience data on The Nine and the BBC Radio portfolio in Scotland was also discussed.
6. **BBC Radio Scotland strategy**

6.1 The Head of Multi-Platform Commissioning talked the Committee through Radio Scotland's refreshed schedule.

7. **BBC Studios in Scotland**

7.1 BBC Studios’ Director of Content provided the Committee with an update on BBC Studios’ presence in Scotland.

8. **The Market Place and External Environment**

8.1 BBC Scotland’s Head of Policy and Corporate Affairs provided an update on market developments and stakeholder engagement.

9. **AOB and date/location of next meeting**

9.1 It was noted that the next Committee meeting would be held on 5th February 2020.