MINUTES

16th September 2014
1100 - 1530
Room 3028, Old Broadcasting House

1. Updates and Live Issues
2. Commonwealth Games Review
3. BBC Management Pack
4. Market Consolidation Update
5. The Future of Production
6. Lunch – UK Communities
7. High Risk – Current Practice
8. BBC America/AMC Networks Partnership
9. Financial and Compliance
10. Papers for offline approval/noting
Attendees

Present
Tony Hall     Director-General (Chair)
Anne Bulford Managing Director, Finance and Operations
Danny Cohen  Director, Television
Tim Davie    CEO, BBC Worldwide and Director, Global
James Harding Director, News and Current Affairs (morning only)
James Purnell Director, Strategy and Digital
Fiona Reynolds Senior Non-executive director
Simon Burke  Non-executive director
Nick Hynker  Non-executive director
Alice Perkins Non-executive director
Dharmash Mistry Non-executive director

With
Alan Yentob  Creative Director
Clare Sumner Chief of Staff, Director-General’s Office
Phil Harrold Company Secretary
Matthew Godfrey Head of Executive Business
Graham Ellis  Deputy Director, Radio
Peter Horrocks Director World Service Group (for item 8)
Ken McQuarrie Director, BBC Scotland (for items 2, 3 and 6)
Gautam Rangarajan Director of Strategy (for items 3-6 and 8)
Libbie McQuillan Head of Strategy, Production and Supply (for item 5)
Anna Mallett  Director and Project Lead, BBC Production (for item 5)
Rhodri Talfan-Davies Director, BBC Wales (for item 6)
Peter Salmon  Director, BBC England (for item 6)
Peter Johnston Director, BBC Northern Ireland (for item 6)
Simon Marr   Head of High Risk (for item 7)
Bal Samra    Commercial Director (for item 8)
Andrew Bott  Chief Financial Officer, BBCW (for item 8)
David Moody  Director of Strategy, BBCW (for item 8)

Apologies
Helen Boaden  Director, Radio
Sir Howard Stringer Non-executive director
1. **Updates & Live Issues**

   **a) DG Update**

   Summary: Tony Hall provided an update on commercial issues.

   **b) Industrial Relations Update**

   1.1 Anne Bulford provided an update on ongoing IR issues, stating that Tony Hall and Valerie D’Aeth had agreed a timetable for consultation with BECTU and the NUJ.

   **c) Update on committees**

   1.2 The Board agreed to delegate the authority to respond to the Trust’s Triennial Review of its Fair Trading Framework to Fiona Reynolds (Chair of Executive Fair Trading Committee) and Anne Bulford (Managing Director Finance & Operations)

2. **Commonwealth Games Review**

   2.1 The Board congratulated the Commonwealth Games team for its very successful coverage of the Games and noted how well BBC Live had worked, how effectively ‘para’ sports had been integrated into the BBC’s programming, and how the coverage of the event had managed to remain apolitical and work both for Scotland and the wider UK.

   2.2 It was noted that the next Commonwealth Games may require a different approach as it would be outside the UK and affected by a large time difference.

3. **Management Information Pack**

   Summary: The Board discussed Scottish Referendum coverage alongside BBC One AI and reach, overall trust measures, technology projects and the success of recent apps.

   **Scottish Referendum coverage**

   3.1 The Board formally expressed its complete support, confidence in, and admiration of the team who had delivered the BBC’s coverage of the Scottish Referendum throughout the two-year campaign.

   **Apps**

   3.2 The Board noted the success of the recently launched Weather and Storytime apps (with BBC Weather being the fastest growing BBC app so far).
4. Market consolidation

Summary: The board discussed a presentation explaining the trend towards consolidation in the TV production market.

5. Future of Production

Summary: Potential future models for BBC Production were described to the Board, along with the principles and process that should guide the development of the BBC’s preferred option.

6. UK Communities

6.1 Over lunch there was an informal discussion of how the BBC can best serve all of the communities that make up the UK.

7. High Risk – Current Practice

Simon Marr, the BBC’s Head of High Risk, gave a presentation explaining the steps that the BBC takes to keep its teams safe in high-risk and hostile environments.

7.1 The Board thanked Simon and his team for their work and noted how reassured they were by the systems that are in place to manage risk.

8. BBC America/AMC Networks Partnership

Summary: The Board discussed the outstanding issues related to the proposed partnership between BBC America and AMC Networks.

9. Financial and Compliance

9.1 Both the Q1 Quarterly Financial Report and the Quarterly Compliance Report were approved for onward submission to the Trust.

Papers for offline approval/ noting

The following papers were circulated for offline approval/noting this month. All of these papers were approved/noted:

- Minutes of July Executive Board meeting
- W12 Programme Update
- BBC Children in Need Report
- DQF Report
- BBC Training Annual Report
• Responses to Trust Consultations and Reviews